

## **Lake Shores Association Rules and Regulations For Abbott Pavilion**

The use of the the Pavilion is restricted to social use by LSA Members ( in good standing ) and their guests. No commercial activity is allowed unless approved by the Board of Directors.

Maximum capacity of the Pavilion is 125 people.

The Association Member requesting use of the Pavilion must be in attendance for the entire event. Said member is responsible for any damages, complaints, violation of rules or police/fire involvement. The Association Board reserves the right to check your event, unannounced , to check for rental member presence and potential violations.

A Usage Fee of \$125.00 and a refundable Cleaning Deposit of \$125.00 must be paid to Lake Shores Association in advance of the usage date. Upon an "after event" inspection by the Pavilion Administrator the Cleaning Deposit will be refunded ( within 10 days ) in whole or in part depending upon the facility condition.

Smoking is strictly prohibited inside the Pavilion. Outside smoking is allowable with receptacles present for the proper disposal of cigarette butts. If not properly used, a deduction may be made from the Cleaning Deposit.

NO Fireworks of any kind may be discharged from the Pavilion area. Violation can result in the early termination of your Pavilion usage.

To be respectful of the neighbors, all events must comply with "Quiet Time" beginning at 10:00 p.m. Any amplified sound or live music must be discontinued at 10:00 p.m.

All evening events must vacate the Pavilion by midnight and all cleaning shall be completed by 10:00 a.m. the following day ( unless otherwise arranged with the Pavilion Administrator.) When vacating the facility, all window and doors must be closed and locked.

Fasteners such as nails, tape, wire, paper clips, screw, clips or suction cups are NOT to be used to attach items/decorations to the walls, ceiling or windows.

Cleaning responsibilities: All tables and chairs are to be wiped down and properly stowed on the carts. The floor is to be swept and mopped. Bathrooms fixtures along with the kitchen counter and kitchen appliances are to be cleaned. All trash ( be sure to check the refrigerator) from hall, bathrooms or kitchen is to be bagged and placed in the green trash containers found outside of the building.

Supplies: Bathroom tissue, hand soap, paper towels and cleaning supplies are provided by LSA. Please use them responsibly.

Access to the Pavilion shall be arranged between the LSA Member and the Pavilion Administrator .

Cancellation Policy: A full refund will be made for any cancellation made 30 days in advance of the booked date. A cancellation of less than 30 days may be subject to default depending upon whether other requests had been denied for that event date.